No. DBRANLU/Gen./2026/189/RFQ/01 **Dated: 18.06.2025**

REQUEST FOR QUOTATION (RFQ) For Procurement of Biometric Attendance and Access Control Devices

Dr. B.R. Ambedkar National Law University, Rai, Sonepat, a premier National Law State University established under Act 15 of 2012, invites sealed quotations from authorized dealers/distributors/manufacturers for supply, installation, testing and commissioning of Biometric Attendance and Access Control Devices as per the specifications mentioned below.

2. Objective

The University intends to strengthen its attendance monitoring system and campus entry/exit monitoring mechanism through installation of biometric devices integrated with the University's ERP system.

3. Requirement

Sr. No.	Device Name	Description	Qty
01.	FACE PLAM T&A SYSTEM	With 3000 Face Capacity With 1500 Palm Capacity With 150000 Transactions Capacity With 3000 Card Capacity With RF CARD READER	01
02.	FACE Finger T&A System	With 1500 Face Capacity, 3000 Finger Print templets With 1,50,000 Transactions Capacity With 3000 CARD Capacity	02

3. Scope of Work

The successful bidder shall be responsible for:

1. Supply of biometric devices as per specifications.
2. Installation and commissioning at designated locations in the University.
3. Integration with the existing ERP/Attendance Management System.
4. Configuration, testing and demonstration of the devices.
5. Training of concerned University officials.
6. Warranty support and after-sales service.
7. Testing, training of users, and providing user manuals.
8. Annual maintenance, technical support, and necessary updates.

4. Eligibility Criteria

The bidder must:

1. Have valid PAN, GST registration.
2. Not have been blacklisted by any Government or educational institution.

5. Deliverables and Timelines

The selected vendor shall deliver the complete Biometric System with all modules operational within ten (10) days from the date of work order. Training and user acceptance testing must be completed before final deployment.

6. Submission of Quotation

Interested eligible Agencies/Firms/Service providers are required to submit duly filled quotation latest by **24.06.2026** (upto 05:00 PM). The quotations must include detailed technical specifications, cost breakup, implementation timelines, and terms of maintenance. The quotation must be submitted in sealed cover addressed to:

The Registrar, Dr. B.R. Ambedkar National Law University, Rai, Sonepat (Haryana) – 131029.

The quotations shall remain valid for a period of 90 days from the date of submission.

7. Evaluation of Quotations

Quotations will be evaluated based on technical compliance and financial competitiveness. The University reserves the right to accept or reject any quotation without assigning any reason.

8. Terms and Conditions

1. The Biometric System shall be implemented on a turnkey basis.

2. All software and data shall remain the property of the University.

3. Payment will be made after successful implementation and acceptance of the system.

4. The vendor shall provide five years of maintenance and technical support post-deployment.

5. Any dispute shall be subject to the jurisdiction of Sonepat, Haryana.

9. Financial Bid

Name of Firm/Company: _____

Address: _____

GST No.: _____

Contact No.: _____

Email ID: _____

Sr. No.	Item Description	Qty.	Unit Rate (₹) Excluding GST	GST Amount (₹)	Total Amount (₹) Including GST
1	Face & Palm Time Attendance System (3000 Face Capacity, 1500 Palm Capacity, 150000 Transactions, 3000 Card Capacity with RF Card Reader)	01			
2	Face & Finger Time Attendance System (1500 Face Capacity, 3000 Fingerprint Templates, 150000 Transactions, 3000 Card Capacity)	02			

Grand Total (Including GST): ₹ _____

Declaration:

I/We certify that the rates quoted above are inclusive of all charges relating to supply, transportation, installation, testing, commissioning and integration with the existing ERP/Attendance System of the University.

Date: _____

Place: _____

Signature of Authorized Signatory

Name: _____

Designation: _____

Seal of Firm