DR. B.R. AMBEDKAR NATIONAL LAW UNIVERSITY, SONEPAT

(Established under the Haryana State Legislature Act No. 15 of 2012)

REQUEST FOR QUOTATION (RFQ)

FOR CONSTRUCTION OF ALUMINIUM CABIN

Ref. No.: DBRANLU/C&M/150/RFQ-1 **Date: 25/06/ 2026**

Subject: REQUEST FOR QUOTATION FOR CONSTRUCTION OF ALUMINIUM CABIN OF SIZE 9'-3" X 8' AT DR. B.R. AMBEDKAR NATIONAL LAW UNIVERSITY, SONEPAT.

Dr. B.R. Ambedkar National Law University, Sonepat, Haryana invites quotations from eligible contractors/ vendors/ agencies for the construction of an aluminium cabin of size 9'-3" x 8' as per the requirement at the University Campus, Rai, Sonipat.

1. Scope of Work

The scope of work includes the complete supply of materials, fabrication, and installation of the aluminium cabin as listed in the Bill of Quantity (BOQ) below.

- All items shall be of approved make and brand, conforming to relevant BIS/IS standards and as per the directions of the University.
- The work shall include:
  - Supply and installation of aluminium extruded tubular sections for framework.
  - Supply and fixing of glazing (glass) and pre-laminated boards/ACP sheets as per design.
  - Supply and installation of doors with relevant hardware (hinges, locks, handles, floor springs, etc.).
  - All fixing accessories (screws, cleats, weather stripping, rubber gaskets, etc.) required for rigid and stable installation.
- All work to be completed as per the specified specifications and quantity in the BOQ.

2. Bill of Quantity (BOQ)

The vendor is required to quote rates for the following items. Rates should be inclusive of all taxes, transportation, loading/unloading, and complete installation/delivery at the University premises.

Sr. No.	Description of Item	Qty	Unit	Unit Rate (₹)	Total Amount (₹)
1	Supply designing and installation of Wooden table and side Partition as per material specs using 18mm Hdmr board, finished in laminate with existing/ approved shade and design as per design approved with 750 wX1050 full height X750 working seat as per design and complete size of the table with laminate of approved existing shades.	54	Sq.ft.		
2	Working drawer and cabinet making with hardware slider locks make Godrej/ Ozone	2	Set		
3	Supply and installation of 8mm clear toughened glass for vision panel as per size of table front partition	28	Sq.ft.		

Sr. No.	Description of Item	Qty	Unit	Unit Rate (₹)	Total Amount (₹)
4	Providing and fixing of film on glass frosted as per approved strip design	28	Sq.ft.		
5	Providing and fixing of Hanging light 2 nos. on worktables	2	Nos.		
6	Painting and repair work after completion of work	200	Sq.ft.		
	GRAND TOTAL (₹)				

Note: Payment shall be made on actual measured quantity basis after verification and acceptance by the University. The quantities mentioned above are indicative.

3. Terms & Conditions

3.1 Submission of Quotation

- Interested suppliers/vendors/firms may submit their quotation in online mode on mail id: registrar@dbranlu.ac.in and in offline mode in a sealed envelope on address: The Registrar, Dr. B.R. Ambedkar National Law University, Plot No. 5, Rajiv Gandhi Education City (RGEC), Rai, Sonipat, Haryana 131029.
- Last date of submission: **10.07.2026** up to **05:00 PM.**
- Envelope should be superscribed as: "QUOTATION FOR CONSTRUCTION OF ALUMINIUM CABIN – DBRANLU"

3.2 Documents Required with Quotation

- PAN Card (self-attested copy)
- GST Registration Certificate
- Trade / Business Registration Certificate
- List of previous supply/work orders / experience in similar works (if any)
- Brand/Make details of items being quoted

3.3 Rate & Delivery

- Rates must include all material cost, labor, fabrication, applicable taxes (GST), transportation, loading/unloading, and installation at the University premises, Rai, Sonipat.
- The entire work must be completed within 15 days from the date of issue of the work/supply order.
- Part work shall not be accepted unless specifically approved by the University Authorities.
- All items shall be supplied in original manufacturer's packing with ISI/BIS markings wherever applicable.
- The University reserves the right to increase or decrease the quantity of any item/dimensions at the time of placing the order.

4. Payment Terms

- No advance payment shall be made.
- Payment will be released after successful completion of construction, inspection, and acceptance of the work by the University / Inspection Committee.
- Applicable GST shall be paid as per rules.
- Payment shall be made within 30 days from the date of acceptance of material/work.

5. Penalty Clause

- Penalty clause will be applicable as per University Accounts Code Clause No. 12.67.
- In case the work is not completed within the stipulated period, compensation equal to 1% of the cost of work per day will be levied, provided that the total amount of compensation shall not exceed 10% of the total cost of the order.
- After the lapse of 15 days beyond the stipulated/extended period, it will be at the discretion of the University to cancel the order at the risk and cost of the supplier/contractor.

6. Warranty / Guarantee

- The contractor shall be responsible for rectifying any defects in fabrication or replacement of any defective/substandard material within 6 months of installation at no extra cost.
- All materials must conform to relevant IS/BIS standards.
- In case any material or workmanship is found substandard or non-conforming to specifications during inspection, the contractor shall replace/re-do the same immediately at no additional cost.

7. Validity of Rates

Quoted rates shall remain valid for 90 days from the date of submission of quotation.

8. Jurisdiction

All disputes shall be subject to Courts at Sonipat.

9. General Instructions

- The University reserves the right to accept or reject any or all quotations without assigning any reason thereof.
- The University authority reserves the right to relax any condition/clause.
- Conditional quotations shall not be accepted.
- The University shall not be responsible for any postal delay or loss of quotation in transit.
- Vendors/firms may visit the University Campus between 09:00 AM to 05:00 PM on working days to understand the site requirements and take measurements prior to submission of rates.
- Work shall be executed at the site as directed by the University authorities/ officials deputed for the purpose.

10. Company / Firm Details

Please fill in the following details along with the quotation:

Name of Firm / Vendor	
Address	
Contact Person & Mobile No.	
Email ID	
GST Registration No.	
PAN Card No.	

11. Financial Bid Declaration

I/We have gone through the terms and conditions mentioned in this RFQ and agree to construct/supply the above-listed aluminium cabin items as per the BOQ, specifications, and terms & conditions of DBRANLU at the rates quoted by us.
I/We confirm that the quoted rates are inclusive of all taxes, transportation, labour, and installation charges.

Signature of Authorized Signatory _____ Name: _____ Designation: _____	Stamp of Firm / Company Date: _____ Place: _____