



DR. B.R. AMBEDKAR NATIONAL LAW UNIVERSITY

(Plot No. 5, Rajiv Gandhi Education City, Rai, Sonapat, Haryana - 131029)

Expression of Interest for Providing Smart Laundry Services

Dr. B.R. Ambedkar National Law University invites Expression of interest (EOI) from reputed Organizations/Firms/Companies for providing of Smart Laundry services in Boys and Girls Hostel premises. Dr. B.R. Ambedkar National Law University intends to provide the Smart laundry services for students. There are about 250 students in the DBRANLU campus Hostels. The agency/firm shall have a minimum 04 (four) year of experience in providing mechanized smart laundry services to minimum 250 customers per day in Government / Autonomous Bodies/Public Sector Undertakings/ Educational Institutes/Corporate/ Residential Societies. The agency has to install high-end Washing Machines, Dryer, Electric Iron Facility, and other equipment / accessories as may be necessary for running the laundry services. The Agency/Firm/Company shall bear all the expenses including electricity for running the in-house Smart laundry services. DBRANLU will charge the cost of electricity consumed and supply infrastructure used on monthly basis within 30 days of receipt of invoice. The charge shall be as per the unit or UHBVN rates mentioned in electricity bill consumed based on actual reading in sub-meter installed on the premises. The water shall be supplied free of cost, however the Agency/Firm/Company needs to ensure that water resources are not misused/wasted. The Agency/Firm/Company preferably have the provision of online booking facility through website, mobile app & phone (customer care services). Use of Plastic is completely prohibited. The agency should not use plastic covers/paper for wrapping and packaging. There are 04 Nos of Smart Laundry Machines are required in DBRANLU Hostel Premises and numbers of machines may increase and decrease according to requirement.

The following is qualification criteria for short-listing the eligible agencies:-

1. The agency/firm/Company must be having PAN & GST number.
2. The agency/firm/Company shall have a minimum 04 (four) years of experience in providing mechanized smart laundry services to minimum 250-500 customers per year in Government /Autonomous Bodies / Public Sector Undertakings/ Educational Institutes/Corporate offices.
3. The agency, on its own cost shall install sufficient mechanized washing infrastructure like high end washing machines, dryers & other equipment & accessories for running automated laundry services in hostel campus.
4. The Agency/firm/Company preferably have the provision of online booking facility through website, mobile app & phone (customer care services).
5. The agency should have annual turnover of Rs 5 Lakhs during the last 3 years.

The Agency/firm/Company has to make a presentation to the committee and the students representatives. The agencies interested in providing services shall provide the details in the attached format. The successful bidder has to enter into an agreement valid for a maximum period of 2 years with the University before commencement of services. Repairing of machine will be done by the agency on priority basis.

Document Submission:

Provide the self-attested copies of the following along with your EoI:

1. Proof of registration under relevant law, such as Companies Act, and/or Shops & Establishment Act etc.
2. For partnership firms, full name and address of each partner along with certified copy of registered partnership deed, copy of trade license.
3. For proprietorship firms, full name and address of proprietor along with certified copy of trade license.
4. Copies of the valid trade license no., Labour license, PAN Card, PF Registration Certificate (if applicable), ESI Registration Certificate (if applicable), GST Registration number and your organization/ agency profile.
5. In case the agency is registered under MSME, NSIC certificate in the relevant sector duly attested may also be provided.
6. Tentative schedule of time required for start of operations.

The sealed cover containing the Technical Bid, complete in all respects, and the copies of the documents and financial bid may please be super-scribed 'Expression of Interest for providing Smart laundry service in DBRANLU Hostel Premises at the University Campus' and submitted to the Office of the **Registrar, Dr. B.R. Ambedkar National Law University, Interim Campus at SBIT, Village Pallri, Meerut Road, Bahalgarh, Sonipat - 131001 on or before 11.02.2021 up to 05.00 PM.**

Note: The abbreviation for Dr. B.R. Ambedkar National Law University be used as DBRANLU, wherever is required.

REGISTRAR

Providing Smart Laundry Services at DBRANLU Hostel Premises**TECHNICAL BID**

Sl. No.	Particulars	Information furnished
1	Name of the Vendor/Franchisee	
2	Address	
3	Registered Address(for establishments) Telephone No. Mobile No. e-mail ID Website	
4	No. of years of experience in running Smart Laundry Services	
5	Month and year of Establishment	
6	Name of Proprietor/Partner(Copy of the ownership/partnership needs to be enclosed)	
7	Annual turnover during the last 3 financial years 2016-17 2017-18 2018-19 (copies of the Audited financial statements/certificate issued by Chartered Accountant to be enclosed)	
8	Whether the firm is an income-tax Assessee? If yes, please give the details of PAN No. and copy of the latest Assessment order	
9	Registration No.	
10	EPF No.	
11	ESI No.	
12	GST No.	
13	Do you have office at Sonipat, Haryana? If so, please provide the Address and Tel No.	
14	Do you have branches. If so furnish the details	
15	Details of present infrastructure. Please furnish the details of the equipment's, cost and year of purchase.	
16	Details of the persons employed. Please furnish the number of persons employed, their educational qualifications, etc.	

17	Name at least 2 Reference of reput with address and tel.nos (enclose the certificates)	
18	Name at least 2 Technical Persons with address and tel. nos who need to available at DBRANLU Hostel Premises and on call basis (24*7)	

Details of Previous contracts

Period of Contract		Name & Address of Organization	Type of Contract Undertaken	Number of Persons serviced	Value of Contract (annual) and Other details
From	To				

Give details of current contracts/shops being run, if any, of similar nature being rendered by you.

Period of Contract		Name & Address of Organization	Type of Contract Undertaken	Number of Persons serviced	Value of Contract (annual) and Other details
From	To				

CERTIFICATE OF ETHICAL PRACTICES

I/we assure the University that neither I/we nor any of my/our workers will do any act/s, which are improper/illegal during the execution of the contract that may be awarded to us.

Neither I/We nor any of my/our workers/representatives will indulge in any corrupt activities/practice in my/our dealing with the University.

I/We will have no conflict of interest in any of our work/contracts at the University.

We have understood the scope and the terms and conditions and will agree to the same.

Place:

Signature of the Vendor/ Authorized person
with seal

Date:

Providing Smart Laundry Services at DBRANLU Hostel Premises

FINANCIAL BID

Brand:

Quantity:

Sr. No.	Machine Name	Model No.	Wash Program	Costing per volume per day per piece
1.			Standard Wash with Spin	
2.			Quick Wash with Spin	
3.				
4.				
Total				

Remark (if any): _____

Place:

Signature of the Vendor/ Authorized person

Date:

with seal